

MEMORANDUM FOR:

1. At the invitation of the Agency, senior officials of the Civil Service Commission will hold a seminar on the Equal Employment Opportunity law and the Federal Women's Program.

2. Mr. Gerald K. Hinch, Director, Office of Federal Equal Employment Opportunity will discuss the 1972 amendment to the Civil Rights Act, Affirmative Action Plans, and the role of the Civil Service Commission under the new law.

3. Ms Helene Markoff, Director, Federal Women's Program will discuss the Federal Women's Program.

4. Upward Mobility Coordinator will discuss upward mobility training programs.

5. The seminar will begin at 1 p.m. on Thursday, 17 May, and will be held in the Auditorium. Attendance will be by invitation and all personnel with EEO responsibilities will be expected to attend. Mr. Brownman, or Mr. Colby, or both, will briefly address the group.

Director, Equal Employment
Opportunity
Central Intelligence Agency